

LOADING AND UNLOADING ZONE ACCESS

Loading/unloading zone permissions will be issued by Murray State Parking Services. **Loading zones are not for general parking, but for active loading and unloading only.** Individual must have a current **V-permit to receive loading zone permissions.** The loading zone permission allows individuals to park in any color zone, loading zone, or visitor zone. **The vehicle must not interfere with traffic flow, university business, and must not violate fire lanes or codes.** Loading zone access **does not** allow parking in areas marked as service vehicles, fire lanes, restricted areas, or disability spaces. All loading zone permissions are valid for no more than 30 minute (without special approval from the Parking Manager or their designee). Both long term and short term loading permissions are available. All long term loading zone permissions must be requested by the appropriate dean or director and be addressed to Murray State Parking Services for approval. This permission will be limited and issued on an annual basis at the discretion of the Parking Manager.

Students may request short term loading permissions for loading and unloading at their residential college and/or for delivery/pick up of class projects, etc. Loading zone permissions for other activities should be requested by the sponsoring group 48 hours prior to event for which the loading zone permissions are needed.

Departments may request loading zone permissions for their employees. All employees **must have a valid V-permit** for approval.