

BICYCLE REGISTRATION

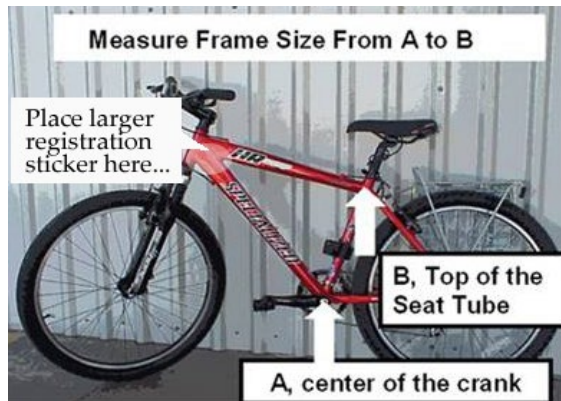
Bicycle Registration is **FREE** and strongly encouraged for all bicycles parked or operated on Murray State University Main Campus. The benefit to registering your bicycle is an increase in the likelihood of return if the bike is lost or stolen.

Once you have registered your bicycle, it will remain registered to you and your bicycle permit will remain valid. If you sell or trade your bicycle, please contact the Parking office via email at msu.parkingoffice@murraystate.edu or call us at (270) 809-4812, so we may expire your permit.

To complete the registration process, you will need to know:

- **Serial number** –Usually located under bottom bracket of bike
- **Frame size** –See photo for measuring instructions
- **Wheel size** –Usually listed on the bike tire
- **Sticker placement** –The larger sticker is to be placed on the longest bar of the bike frame. See picture below for placement.

If you have any difficulty finding this information, please bring your bike to the Murray State Police or Parking Services so our staff may assist you. Once registered, you will be issued a bike permit sticker to be placed on the longest bar of the bike frame.



Parking and Storage of Bicycles on Murray State Campus:

Please secure your bicycle to a bike rack using a sturdy lock. Using one or two U-locks with a 6-foot chain (the thicker the better) will allow you to lock your bike to any bike rack and secure your wheels too. However, be aware that chains and cables may be cut so never entrust your bicycle to a thin cable or simple chain lock alone. Standard inverted U racks accommodate two bikes per loop. If a bike rack is full, please go to another rack.

When parking your bike, please do not obstruct walkways, railings, doorways or ramps intended for use by pedestrians or people with disabilities. And please never chain a bike to a stair rail, light post, sign post, or tree. Also, do not obstruct doorways, railings, walkways, or ramps intended for use by pedestrians or people with disabilities. Improperly parked bikes may be removed and impounded by Murray State Police.

Bike Parking Tips

- Only park at designated bike racks on campus.
- If a bike rack is full, please go to another rack.
- A U-lock combined with a thick, heavy chain is recommended.
- Please do not risk damage to your bike by securing it improperly.
- Never leave accessories or loose items on your bike.
- Never secure a bike to a light pole, sign post, railing, stairwell, bench, tree, or other undesignated area

Lost or Stolen Bikes

If your bike is lost or stolen, please contact Murray State Police to file a police report. You will be asked to provide your bicycle registration number, serial number, and a description of your bike (make, model, size, and color). If you witness a bike theft or other crime in progress, go to the nearest blue emergency phone to contact the police. If you are calling from a campus land line phone, the emergency phone number is 2222. If you are calling from a cell phone, call (270) 809-2222.

Abandoned and Improperly Parked Bicycle Abatement

A bicycle may be tagged as abandoned if found in the same location (two weeks or more) with any combination of missing parts, cobweb covered, flat tire, and/or rusted chain. Improperly parked bikes chained to benches, light poles, sign posts, railings, stairwells, and other undesignated areas may be tagged as well. If a tagged bicycle is registered then an attempt will be made to contact the bike owner. If the bike is not registered and/or the bike owner does not take corrective action then Murray State Police may impound the bike. This abatement process is performed on an ongoing basis around campus.

Please register your bike so you can be notified in case it is tagged.

NOTE: Murray State is not responsible or liable in any way for lost, stolen, or damaged bicycles or bike accessories. The University is not responsible for the cost of locks, chains, other security devices, or any other item that may be damaged or destroyed as a result of impounding any bicycle. The University has no responsibility or liability to replace or make compensation for such items.