Murray State University
College of Education and Human Services
Educational Studies, Leadership & Counseling
Postsecondary Education Administration
3201 Alexander Hall
Murray, KY 42071
270.809.2793 / 270.809.3799 (Fax)

Applying for

☐ Fall	(Deadline July 31)
	(Preferred Deadline May 1)
☐ Spring	(Deadline December 1)
	(Preferred Deadline October 1)

Admission to the College Advising, Higher Education Assessment, Higher Education Management, and Student Affairs certificate programs is based upon the student's 1.) academic transcript(s), 2.) letter of intent, and 3.) current resume. Applicants must complete the MSU graduate and program applications as part of the admission process. Academic transcripts should be mailed to the MSU Graduate Office. The letter of intent and current resume should be emailed to bbourke@murraystate.edu

Personal Information

Full Name: _____ E-Mail:_____
Last First MI

Mailing Address: _____ _____ _____ _____
Street City State Zip

Phone No: _____ (home) _____ (cell) _____ (work)

Employment Information

Employer (begin with most recent)	**Title**	**Supervisor**	**City, State**	**Begin-End Dates**

References

List three instructors and/or professional references who can advocate on your behalf.

Reference	**Title**	**Organization/ Institution**	**Email**	**Phone**	**Association to the Reference**

Letter of Intent (<u>Certificate applicants only</u>)

Include a word processed letter addressed to the 'PSE Admission Committee' describing in 500 words or less:

Why you selected this program.
Your career and personal goals as related to the postsecondary administration profession

I certify that the information on this application is complete and accurate to the best of my knowledge. I realize that providing false or inaccurate information may lead to action, including dismissal from the University.

_____ _____
Signature Date