

Updating Your Student Teaching Application:

Go to murraystate.edu/studentteaching

Then scroll to **Application for Admission to Student Teaching** (close to the bottom of the page)

Click **Student Teaching Application**

Student Teaching Application

Click the 2nd link to log back into your existing application

Applications should be started while attending an Admission to Student Teaching Orientation. You should not start an application on your own.

- [Start an application for the first time.](#)
- [Return to an already started application to update information or to submit your application.](#) Once logged in, select your Student Teaching Application from the list under **My Applications**.

If you do not remember your password, use the password retrieval option. If you are still unable to log in, or your account is locked or disabled, or you have any other issues signing in, please contact Susan in TES at skrieb@murraystate.edu
Do not start a new account.

Once logged in, at the top of the screen, click **My Account**.

On the **My Account** page, under **My Applications**, you should have at least one application listed. Click on one and when the application opens, make sure it shows **Application for Student Teaching**

Application for Student Teaching

If it doesn't show that, click **My Account** at the top of the screen again and try a different application.

Make sure your application is completely filled out.

Pay special attention to the Contact section, as shown below:

Contact

Email Address *

USE YOUR MSU EMAIL ADDRESS

Academic Program *

Elementary Education, Bachelor of Science

Academic Program 2 (If Applicable)

Admit Type *

Select "Student Teaching Applicant"

Student Teaching Applicant

Academic Level of Interest *

Undergraduate

Anticipated Student Teaching Semester *

Fall 2022

Anticipated Graduation/Completion Date (MM/DD/YYYY) *

Please note: If your **Anticipated Student Teaching Semester** is incorrect or blank, you will not show on the proper lists and may not get important reminders

To save your updates, scroll to the bottom of your application and click **Save Application**

******Do not submit your application until you have been emailed by TES to do so.******