

MURRAY STATE UNIVERSITY
Policy-Tuition Waiver for Cooperating Teachers and
Resource Teachers for Teacher Interns

Murray State University supports school teachers working with student teachers and teacher interns through the adoption of the following policy relevant to SB77, Section 9.

- (1) In recognition of valuable service to the preparation of teachers and the need for all teachers to have continual professional growth, a supervising teacher or a resource teacher for teacher interns may, with prior approval of the course-offering institution, take a maximum of six (6) credit hours per term at any public postsecondary institution and pay no tuition. The postsecondary institution shall waive the tuition up to a maximum of six credit hours.**
- (2) The teacher covered in this section may exercise the tuition-free course option, only if there is available space within a given course offering. A postsecondary institution shall not be required to establish a course to meet teacher requests.**
- (3) The tuition-free courses may be used to partially satisfy requirements for an advanced degree.**

The following conditions must be met for the tuition waiver to be effective.

1. Teachers wishing to apply for the tuition waiver must be admitted to the graduate program at Murray State University with a planned program of study on file in the Graduate Office and/or Teacher Education Services. If a teacher has another reason for taking the class(es) he/she must provide a rationale explaining the reason for taking the class(es) (e.g. a copy of a signed planned program at another university or for professional development only).
2. Teachers are eligible for enrollment in tuition-free courses upon verification of the completion of an assignment as a supervising teacher (student teaching) or resource teacher under the Kentucky Teacher Internship Program (KTIP). The written certification must include the supervising or resource teacher's name, social security number, the inclusive dates during which the teacher served as a cooperating or resource teacher, a statement that he/she has submitted the final student teaching evaluation report or KTIP final report, and the signatures of the public school teacher and his/her building principal verifying the completion of the experience. The request for waiver of tuition should be mailed or faxed to Teacher Education Services at (270-809-3073).
3. Teachers serving as a student teacher supervisor for one full semester are eligible for six hours of courses for each semester of supervision during an academic year. Those school teachers serving as student teaching supervisor for one-half semester are eligible for three hours of tuition-free courses for each half semester of supervision during an academic year. Intern resource teachers are eligible for six hours of tuition-free courses each time they serve as a resource teacher (2 semesters).
4. Course eligibility must be used within one year after the end of the semester during which the assignment as supervising teacher or resource teacher is completed. Tuition remission cannot be transferred to another person and may not be "banked" for use at a later time. Eligibility is based upon available space in the requested course(s).
5. Teachers are responsible for payment of all required fees, books, and supplies in addition to any application costs and are responsible for gaining admission to their desired program of study.

Murray State University reserves the right to modify policy, procedures, and program eligibility. If you have any questions contact Teacher Education Services at 270-809-2054.