

STUDENT RECORD CONFIDENTIALITY AND PROFESSIONAL DECORUM ACKNOWLEDGEMENT

I understand that by virtue of my participation and/or enrollment in course no. _____
at Murray State University, I agree to adhere to the following:

1. Dress professionally, according to staff dress code requirements for the school district or building in which I will be attending;
2. Communicate with school staff in a professional manner;
3. Maintain a professional (teacher/student) relationship with all students with whom I come in contact; and
4. Recognize that I may have access to oral information and records, whether by paper copy or computer files, which contain individually identifiable information/confidential academic records on students, the disclosure of which is prohibited by the Family Educational Rights and Privacy Act of 1974 (FERPA) and KRS 160.700 et seq. and that such disclosure could subject me to penalties imposed by law. I further acknowledge that I fully understand that the disclosure by me of this information to any unauthorized person is also a violation of Murray State University's policy and could subject me to disciplinary action imposed by Murray State University.

Print Student's Name

Student's Signature

Date Signed