

# MURRAY STATE UNIVERSITY

College of Education and Human Services  
Proficiency Route to Teacher Certification: Initial Certification  
Review Packet

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
\_\_\_\_\_ Office Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
College/University: \_\_\_\_\_ Overall GPA: \_\_\_\_\_  
Major: \_\_\_\_\_ Minor: \_\_\_\_\_  
Area of Certification Sought: \_\_\_\_\_

## SUBMIT THE FOLLOWING ITEMS:

\_\_\_\_\_ **This application form, including all items listed below (except official transcript), must be submitted together as one packet**

\_\_\_\_\_ **Official Letter Requesting Proficiency Review:** State purpose of review and overview of experiences which qualify you for being considered for admission to the program.

\_\_\_\_\_ **Official Transcript(s) denoting Bachelor's Degree and any other degrees awarded:**  
Send to [awalker@murraystate.edu](mailto:awalker@murraystate.edu) or:  
Teacher Education Services, 2101 Alexander Hall, Murray State University, Murray, KY 42071

\_\_\_\_\_ **CASE or GRE Passing Scores**  
[www.ets.org/praxis/ky/requirements](http://www.ets.org/praxis/ky/requirements)  
Score recipients must be coded for Murray State University (1494) and KYEPSB (7283).

**NOTE:** On April 13<sup>th</sup>, 2020, the EPSB granted an exception for this requirement for candidates entering into the program in fall 2020. Candidates will be issued a one-year certificate. Applicants will have one year to meet this requirement for renewal of the certificate. If this requirement is not met, the candidate will no longer be eligible to be in the program.

\_\_\_\_\_ **Praxis Subject Assessments for area of certification sought or other required tests**  
[www.ets.org/praxis/ky/requirements](http://www.ets.org/praxis/ky/requirements)  
Required unless you have a documented major or minor in the area. See NOTE above.  
Score recipients must be coded for Murray State University (1494) and KYEPSB (7283).  
Tests are valid for 5 years.

\_\_\_\_\_ **Overall GPA of 2.75 (or 3.0 on last 30 hours)**

\_\_\_\_\_ **Resumé**

\_\_\_\_\_ **Declaration of Eligibility**  
[murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/CodeOfEthicsAndDeclarationOfEligibility.pdf](http://murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/CodeOfEthicsAndDeclarationOfEligibility.pdf)

\_\_\_\_\_ **Professional Dispositions/Skills Self-Assessment**

[murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/AlternativeCertification/DispositionsOnly.pdf](http://murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/AlternativeCertification/DispositionsOnly.pdf)

\_\_\_\_\_ **Essay – 4 C’s**

[murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/AlternativeCertification/EssayFor4Cs.pdf](http://murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/AlternativeCertification/EssayFor4Cs.pdf)

\_\_\_\_\_ **Documentation of experience**

May include verification of teaching, work experiences, prior education, or other experiences related to proficiency area. If prior teaching experience is used, performance evaluation(s) should be included.

\_\_\_\_\_ **Demonstrate Proficiency in the following**

Kentucky Teacher Performance Standards (Including InTASC) and/or standards aligned to the area of certification sought.

[www.epsb.ky.gov/mod/book/view.php?id=133&chapterid=75](http://www.epsb.ky.gov/mod/book/view.php?id=133&chapterid=75)

Notes; Evidence examples; Principles of Learning and Teaching exam scores; lesson plans; student work; unit plans; letters of recommendation in support of disposition to teach and instructional expertise; teaching certificates from other states. Match evidence to the Kentucky Teacher Performance Standards.

\_\_\_\_\_ **Submit payment**

[https://secure.touchnet.com/C21099\\_ustores/web/store\\_main.jsp?STOREID=94&SINGLESTORE=true](https://secure.touchnet.com/C21099_ustores/web/store_main.jsp?STOREID=94&SINGLESTORE=true)

Choose **Proficiency Review**, then choose **Initial Certification** \$500

Contact Dr. Alesa Walker for code for payment.

**Please note:** An application packet will not be reviewed until payment has been made.

Submission of this application does not guarantee a letter of eligibility. Payment is not refundable.

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I verify that the contents of this application packet are accurate and my original work.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**REVIEWER NOTES:**