

**Murray State University  
Staff Congress  
Draft Minutes for February 21, 2018  
304 North Applied Science Building**

**Present:** James Barnett, Jami Carroll, Duane Dycus, Jessica Evans, Debbie Griffin, Orville Herndon, Marion Hale, Mary-Elaine Horn, Orville Herndon, Laura Lohr, Jerry O'Bryan, Robyn Pizzo, Debbie Plummer, Brian Purcell, Maria Rosa, John Young, and Staff Regent Phil Schooley.

**Guests:** Dr. Renee Fister, Chief of Staff; Katherine Farmer, Faculty Regent; Joyce Gordon, Director of Human Resources.

**CALL TO ORDER:** Staff Congress President John Young called the meeting to order.

President Young appointed Laura Lohr to take the minutes in Secretary Kim Cottingham's absence due to illness.

Robyn Pizzo introduced Kristen Farley, the Spring 2018 Textbook Scholarship recipient to Staff Congress. Ms. Farley thanked everyone for the support of the scholarship; it was a great deal of help. She is the daughter of MSU employee JoAnn Farley. Sam Doran the other recipient was unable to attend.

**REPORTS FROM SPECIAL GUESTS:**

**Dr. Renee Fister, Chief of Staff:** Dr. Renee Fister handed out a short survey for the members to take. There will be a Town Hall meeting on Budget issues on April 6<sup>th</sup>. Time and location will be announced soon. There are several watch parties going on for the NCAA tournament on Friday, March 16<sup>th</sup>. The Strategic Initiatives Plan reduced to 23 initiatives focus on performance funding, recruitment, and retention, and graduation. They have been very frugal preparing for the upcoming budget cuts. The BOR will vote on the plan in June.

**Joyce Gordon, Director, Human Resources:** Joyce Gordon stated the forthcoming budget cuts drive everything they do in HR. Changes will happen that will impact employees. Outsourcing continues to be discussed. Several companies have been on campus examining how things are done here. HR will do everything they can to make it a smooth transition. Currently dining, facilities management (BST/Grounds), and health services are being considered for outsourcing. Pension costs will go from 49% to 84%. Dr. Davies sent out a Board summary.

<b><i>Fiscal Challenge</i></b>	<b><i>Amount of Impact</i></b>
KERS Pension Rate Increase from 49% to 84%	\$4,777,337
(FY17-18 Tuition Increase designated to KERS)	(\$1,154,050)
FY17-18 Net Tuition and Fees vs. Actual	\$7,151,458
<b>Total</b>	\$10,774,745

**Staff Regent Report:** Staff Regent Phil School shared the Board of Regents meeting dates.

**Special Board Finance Committee Meeting** (to discuss detailed budget):  
Tuesday, May 1, 2018 (tentatively @ 10:00 a.m. – Pogue Library *Jesse Stuart Room*)

**Special Board of Regents Meeting (to approve tuition rates):**  
Friday, May 11, 2018 (9:30 a.m. – Pogue Library *Jesse Stuart Room*)

**Quarterly Board of Regents Meeting:**  
Friday, June 8, 2018 (tentatively @ 8:00 or 8:30 a.m. – Pogue Library *Jesse Stuart Room*)

Regent Schooley and the Faculty/Staff Leadership council met with Dr. Davies on Tuesday, March 13<sup>th</sup>. He also met with Orville Herndon, Jackie Dudley, Jessica Evans and John Young to discuss outsourcing procedures. Dining services RFP will be going out next week. FM may go out this summer, and the Health Services RFP closes on April 1<sup>st</sup>. Pensions are one of the strongest drivers in the budget. Companies that provide outsourcing generally provide jobs to current employees.

**Faculty Regent Report:** No report.

**Ad hoc Staff Survey Review Committee:** Jessica Evans reported the staff survey has been posted on the Staff Congress website and the committee will meet again in April.

**Credentials and Elections Committee:** Chair Orville Herndon made a motion to appoint Jaclyn Morgan to fill the Staff Congress vacancy for one of the group B (general/Facilities Management) openings. The term expires on June 30, 2019. No second was needed. John Young asked if there was any discussion. The motion carried. President Young assigned her to the Working Conditions committee.

The Staff Congress election is coming up, Chair Herndon will send out an email to the expiring members.

Chair Herndon announced that Phil Schooley was elected to serve as Staff Regent and will begin his new term July 1, 2018.

**FEBRUARY MEETING MINUTES:** Jim Barnett made a motion to approve the February Meeting Minutes as presented. Debbie Plummer seconded, and the motion carried.

**DECEMBER, JANUARY, FEBRUARY TREASURER'S REPORT:** The reports were distributed, Debbie Plummer move to accept the Treasurer reports, seconded by Mary-Elaine Horn, the motion carried. Since the flower fund account of \$73.29 was deposited into the Scholarship Account, the flower fund account will no longer appear on the reports.

#### **STANDING COMMITTEE REPORTS:**

**Executive Committee:** John Young reported that he met with the Faculty/Staff Leadership Council on March 13th.

**Staff Recognition Committee:** The recognition luncheon is schedule for Tuesday, August 7<sup>th</sup>. Please get nominations in for Staff Excellence Awards. Forms can be found on the Staff Congress Website.

**Staff Special Events Committee:** The Children's Holiday Party has been scheduled for Saturday, December 1<sup>st</sup> and the Staff Holiday Reception is scheduled for Thursday, December 6<sup>th</sup>.

**Communications Committee:** Please send any information to Laura Lohr to be posted to the Staff Congress Facebook page.

**Working Conditions Committee:** Jerry O'Bryan said the committee would do a letter of support regarding the petition for the provision of a lactation room for university employees.

**Staff Congress Foundation Textbook Scholarship Committee:** Robyn Pizzo reported that three Rebate Nights have been scheduled to raise funds for the scholarship fund. Tuesday, March 27<sup>th</sup> from 4pm to 9pm Gatti's Pizza; Thursday, March 29<sup>th</sup> from 4pm to 9pm Burrito Shack and Tuesday, April 3<sup>rd</sup> from 11am to 9pm Sirloin Stockade. (A coupon is needed for Sirloin Stockade, she will distribute when she receives the coupon). She handed out payroll deduction forms so members could sign up to donate to the fund. Two members donated cash at the meeting. Jerry O'Bryan and Duane Dycus. The next scholarship deadline is September 1<sup>st</sup>.

**Personnel Policies and Benefits Committee:** No report.

**UNIVERSITY-WIDE COMMITTEES:**

**University-wide Faculty and Staff Insurance and Benefits Committee:** John Young said that the Random nicotine testing has begun. The February Lunch and Learn was well attended. Watch for more in the future. Marion suggested The Stables might be a better meeting space. The committee's next meeting will be held on March 16.

**Intercollegiate Athletic Council:** No report.

**Naming Campus Facilities Committee:** No report.

**Judicial Board:** Leanna Linn McClure could not attend, John Young relayed her report. A Judicial Board hearing was held March 1 and another is scheduled for April 9.

**Sick Leave Appeals Committee:** No report.

**International Studies Advisory Committee:** No report.

**Budget Advisory Committee:** The next meeting will be held March 26<sup>th</sup>.

**Shared Governance Committee:** No report.

**Dining Service RFP Committee, Kendrick Quisenberry:** No report.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**ANNOUNCEMENTS:** Health Services has temporary hours. Call ahead to see what the hours are.

**ADJOURNMENT:** Jim Barnett made a motion to adjourn. Marion Hale seconded, and the motion carried. The meeting was adjourned.