

Constitution of George S. Hart  
Residential College Council  
of  
Murray State University

PREAMBLE

We the members of the George S. Hart Residential College Council of Murray State University, in order to establish an orderly and effective means for the expression of student initiative, through a well defined organization, to promote an atmosphere that is conducive to a rich and healthy social and academic environment for the members of Hart College and to function in accord with the established principles of the University, do ordain and establish this Constitution for the George S. Hart Residential College Council of Murray State University.

MISSION STATEMENT

The George S. Hart Residential College Council is the voice of Hart College. Through this governing body, a community has been formed.

Our mission is to provide activities for Hart College members to develop emotional, intellectual, and social skills to enhance their college experience. Through this, Hart College residents will make long lasting friendship and become well-rounded individuals.

ARTICLE I NAME

The official name of the organization shall be the George S. Hart Residential College Council, hereunto referred to as RCC.

ARTICLE II MEMBERSHIP

Section I

The RCC shall consist of the Hart College Executive Board (as defined in Article III), twelve Hart College Resident Advisors, twelve Hart College Floor Representatives, Hart College Commuter Representatives, and Hart College Committee Chairpersons. Quorum will be established by a minimum of  $2/3$  of the body in attendance.

Section II

To be eligible for membership in this organization, one must be:

1. a member of Hart College,
2. a full-time undergraduate or graduate student of Murray State University and
3. have a minimum of a 2.0 grade point average.

Section III

To maintain membership in this organization as an Executive Board member, one must not accumulate more than three absences. Only one of the before mentioned absences may be unexcused. In absence, one must provide a report for the meetings and call the secretary or a fellow board member for an update from the RCC meeting.

For all Council members, attendance will be taken by written roll and tardiness will be noted.

#### Section IV

Any member of the RCC may be recalled and dismissed of their duties by a 2/3 majority vote of the Council or by a petition signed by 55% of the constituency of Hart College for any of the following reasons:

1. failure to perform duties as stated by the Constitution of the George S. Hart Residential College Council,
2. failure to perform duties that are assigned by the faculty head, or
3. failure to perform duties that are assigned during meetings of the residential college council and/or executive board.
4. prior commitment to other organization(s) conflicts with adequately performing official duties of the RCC.
5. RCC members will lose their position if evidence is found that the member was involved in the possession or use of an illegal substance. RCC members may be dismissed from their position if alcohol is a continuous problem.

#### Section V

All members of the RCC, save the chair of the meeting, shall have one vote in all decisions made by the council. The chair will only vote in the case of a tie.

### ARTICLE III EXECUTIVE BOARD

#### Section I

The RCC Executive Board shall consist of the President, Vice President, Secretary, Treasurer, Member-at-Large, and one rotating member of the two Residential College Association Representatives.

Floor Representatives shall begin their terms at the beginning of the first RCC meeting immediately following their appointment to their position. The terms shall then end at the conclusion of the final RCC meeting at the end of the spring semester.

#### Section II

All executive offices of the RCC shall be filled by an election of all the members of the George S. Hart Residential College.

### Section III

The President, Vice President, Secretary, Treasurer, and Student Government Association Senators shall begin their terms at the conclusion of the final RCC meeting of the spring semester. Their terms shall then end at the conclusion of the final RCC meeting of the spring semester of the following academic year.

The Residential College Association Representatives and Member-at-Large shall begin their terms at the beginning of the first RCC meeting immediately following the fall elections. Their terms shall then end at the conclusion of the final RCC meeting of the spring semester.

Floor Representatives shall begin their terms at the beginning of the first RCC meeting immediately following their election to their position. Their terms shall then end at the conclusion of the final RCC meeting at the end of the semester.

The terms of all RCC positions may be extended up to the last days of finals of the spring semester only if the following apply:

1. The extension of terms is only to fulfill RCC obligations that were scheduled prior to the final RCC meeting.
2. The matter is voted on prior to the final RCC meeting of the spring semester.
3. All RCC officers are required to participate.

### Section IV

The President of the RCC shall be the Chief Executive Officer of the RCC. The President shall perform the following duties:

1. Attend all RCC and E-Board meetings for at least 1 hour or the duration of the meeting.
2. Serve as a chairperson of the meetings of the Executive Board and the RCC.
3. Convene the Executive Board and Residential College Council into session.
4. Appoint all regular committee chairpersons of the RCC.
5. Endorse all expenditures of the RCC in absence of the Treasurer.
6. Maintain files that shall remain in the RCC office, containing the following information: RCC/E-Board attendance, RCC minutes, E-Board minutes, and financial information.
7. Set the agendas for all RCC meetings and all E-Board meetings of his/her term.
8. Oversee that all functions of the RCC are executed as described in this constitution during his/her term.

### Section V

In the event that the President becomes temporarily unable to perform the duties of the office, the Vice President shall assume the responsibilities and powers of the office of President until president is able to resume the duties of office. During this time, the

responsibilities of the Vice President may be temporarily distributed among the members of the Executive Board.

## Section VI

If the office of President shall be vacated for any reason, the Vice President of the RCC shall immediately, without obstruction from any member of the Council, become president of the RCC with all the powers and responsibilities of the office. The new President shall serve the full unexpired term of the immediate past President.

## Section VII

The Vice President shall perform the following duties:

1. Attend all RCC and E-Board meetings for at least 1 hour or the duration of the meeting
2. Plan and carry out elections for the RCC positions (as defined in Article V)
3. Serve as the liaison between the student and faculty members of the George S. Hart Residential College.
4. Oversee that the functions of the George S. Hart Residential College as described in this constitution are executed during his/her term.

## Section VIII

The Secretary of the RCC shall perform the following duties:

1. Attend all RCC and E-Board meetings for at least 1 hour or the duration of the meeting
2. Take minutes at all RCC and E-Board meetings
3. Distribute minutes among the members of the RCC/Executive Board for corrections
4. File corrected minutes in the RCC office

## Section IX

The Treasurer of the RCC shall perform the following duties:

1. Attend all RCC and E-Board meetings for at least 1 hour or the duration of the meeting
2. Be responsible for the accounting and disbursement of all fundraising monies of the RCC
3. Present current financial information at all RCC meetings
4. File all financial information in the RCC office

## Section X

The Member-at-Large of the RCC shall perform the following duties:

1. Attend all RCC and E-Board meetings for at least 1 hour or the duration of the meeting

2. Represent the interests of all members of the George S. Hart Residential College
3. Oversee the formation and progress of all committees
4. Oversee the Floor Representatives
5. Organize college-wide elections

## Section XI

The Residential College Association Representatives of the RCC shall perform the following duties:

1. Attend all the meetings of the Residential College Association
2. Attend all the meetings of the RCC for at least 1 hour or the duration of the meeting
3. Represent the interests of the George S. Hart Residential College
4. Report to the RCC any pertinent information concerning the Residential College Association
5. Advertise any Residential College Association activities within Hart
6. Perform any duties required by the Residential College Association

The Residential College Association Representatives may not:

1. Involve Hart College or any of its members in any Residential College Association activity or program without consent of the RCC at a regularly scheduled RCC meeting.
2. Agree to the allocation of funds to the Residential College Association without the consent of the RCC at a regularly scheduled RCC meeting.

## Section XII

The Student Government Association Senators of the RCC shall perform the following duties:

1. Attend all the meetings of the Student Government Association
2. Attend all the meetings of the RCC for at least 1 hour or the duration of the meeting
3. Represent the interests of the George S. Hart Residential College
4. Report to the RCC any pertinent information concerning the Student Government Association
5. Advertise any Student Government Association activities within Hart
6. Perform any duties required by the Student Government Association

The Student Government Association Senators may not:

1. Involve Hart College or any of its members in any Student Government Association activity or program without consent of the RCC at a regularly scheduled RCC meeting.
2. Agree to the allocation of funds to the Student Government Association without the consent of the RCC at a regularly scheduled RCC meeting.

## Section XIII

The Floor Representatives shall perform the following duties:

1. Attend all RCC meetings
2. Serve as liaison for the Resident Advisors of their respective floors
3. Support the Resident Advisors in their programming efforts (hanging signs, making an attempt to attend floor programs, etc.)
4. Assist in advertisement of the RCC programs on their respective floors
5. Provide a proxy (substitute) when unable to attend the RCC meeting. The Floor Representatives are allowed four absences a semester with only one not having a proxy present at the meeting.

#### Section XIV

If the office of the Vice President, Secretary, Treasurer, Member-at-Large, either of the Residential College Association Representatives, or the Student Government Association Senators is vacated for any reason, a special election shall be held within two weeks to fill the vacancy.

#### Section XV

The Executive Order of the RCC, for purposes of presiding over meetings of the RCC or any of its constituent parts, shall be as follows: President, Vice President, Secretary, Treasurer, Member-at-Large, Residential College Association Representatives, Student Government Association Senators, and Floor Representatives.

### ARTICLE IV COMMITTEES

#### Section I

The RCC will maintain standing Social, Historical, and Newsletter committees, as well as the Honor Society. The Chairpersons of those committees and the President of the Honor Society shall be voting members of the RCC.

#### Section II

Each chairperson will have the power to appoint committee members and sub-committee members as is necessary for the execution of the duties of each committee. All committee and sub-committee members shall be members of the George S. Hart Residential College.

#### Section III

The Social Committee shall be responsible for performing the following duties:

1. Planning and executing college-wide social functions
2. Reporting to the RCC the progress of any current programs

#### Section IV

The Historical Committee shall be responsible for performing the following duties:

1. Providing an accurate and complete record of the RCC sponsored events and life in the George S. Hart Residential College
2. Keep a photographic record

#### Section V

The Newsletter Committee shall be responsible for compiling a newsletter reporting the activities of the George S. Hart Residential College at least once a month throughout the academic year.

#### Section VI

The President of the RCC may create other committees (ad hoc committees) as becomes necessary. The President shall appoint the chairpersons of the committees, and the chairpersons shall become the voting members of the RCC.

#### Section VII

Committee heads shall report to the Vice President and the Member-at-Large.

### ARTICLE V ELECTIONS

The procedure for elections shall be consistent with the By-Laws of this Constitution.

### ARTICLE VI

The procuring and use of funds by the RCC shall be consistent with the By-Laws of this Constitution.

### ARTICLE VII MEETINGS AND ORDER OF BUSINESS

#### Section I

Meetings of the RCC will be held on a regular basis as described in the By-Laws of this Constitution.

The RCC and Executive Board shall adopt a modified version of procedure contained in Robert's Rules of Order, Newly Revised which is applicable and consistent with this Constitution.

#### Section II

For the purpose of deciding the question by vote, the RCC and E-Board will define quorum as the presence of at least 2/3 of the membership of the body.

### Section III

Any donations to be made must come from the foundation fund. Money cannot be donated from the RCC budget. Any cause asking for donations must ask at least one month in advance.

All financial requests must be made a week in advance; it must be tabled at the RCC meeting and discussed by the Executive Board. The allotment may be approved, adjusted, or denied, and will be announced at the next meeting.

## ARTICLE VIII      AMENDMENT

### Section I

This Constitution may be amended by a 3/4 vote of the RCC.

### Section II

The effects to this constitution by any amendments that pass a vote shall be realized immediately.

## ARTICLE IX      RATIFICATION

### Section I

This Constitution must be reviewed by the RCC at a regularly scheduled meeting at the beginning of each semester.

### Section II

The ratification of this Constitution at the beginning of each academic year by a majority of the participants of vote shall be sufficient for the establishment of this Constitution and the provisions herein.