

# MULTIPLE TEXTS ORDER FORM

Use this form for individual classes requiring more than one textbook.

Submit to: Vice President for Academic Affairs  
333 Wells Hall

Textbook orders should reach Academic Affairs no later than:

FALL - April 1

WINTER - October 1

SPRING - October 15

SUMMER - March 10

Semester (List year) Fall \_\_\_\_\_ Winter \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

Orders cover one semester only.

CLASS(ES)

(PREFIX Course Number-Section) \_\_\_\_\_

Department \_\_\_\_\_

AUTHOR	TITLE	COPYRIGHT	EDITION	ISBN	PUBLISHER
1					
2					
3					
4					
5					
6					
7					
8					

## Additional Text/Instruction Material Information

Use corresponding numbers to the items listed above to answer questions in this section.

Is there a code required for this item? 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_

Enter X at applicable item number.

5 \_\_\_\_\_ 6 \_\_\_\_\_ 7 \_\_\_\_\_ 8 \_\_\_\_\_

Are E-books acceptable for this text? 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_

Enter "No" at text number when **not** acceptable.

5 \_\_\_\_\_ 6 \_\_\_\_\_ 7 \_\_\_\_\_ 8 \_\_\_\_\_

Inclusive access?

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_

5 \_\_\_\_\_ 6 \_\_\_\_\_ 7 \_\_\_\_\_ 8 \_\_\_\_\_

List acceptable previous editions at text number

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_ 7 \_\_\_\_\_ 8 \_\_\_\_\_

Will this text be used again?

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_ 7 \_\_\_\_\_ 8 \_\_\_\_\_

Enter Yes, No, or Doubtful. If yes, list semester and year.

If new text, what does it replace? List new text number(s) and author and title of old text. \_\_\_\_\_

## Additional Comments

Ordered by \_\_\_\_\_ Date \_\_\_\_\_

Department Chair \_\_\_\_\_ Date \_\_\_\_\_

Approved, Dean \_\_\_\_\_ Date \_\_\_\_\_

Approved, Vice President for Academic Affairs \_\_\_\_\_ Date \_\_\_\_\_

DO NOT WRITE IN THIS SPACE