Reset Form

ACADEMIC AFFAIRS

GTA SCHEDULE ASSIGNMENT

Graduate Education - Academic Affairs - 333 Wells Hall

☐ NEW GTA ☐ WORKED AS GTA PREVIOUSLY

Last	First	Middle	M#

College/School	Department	Dept Phone

NOTE: A GTA will not gain access to course(s) until 1) required documentation has been received; 2) minimum GPA has been verified; and 3) they have scheduled for at least six graduate hours (excluding graduation semester).

CRN	COURSE-SEC	SHORT TITLE	X (GTA IS PRIMARY INSTRUCTOR)

Please submit the following to Academic Affairs:

1) Application Summary Form (online)

2) EPAF (online)

-and-

No later than the 3rd day of classes...

3) TA Schedule Assignment (hard copy)

-and-

Resume (hard copy)

-and-

Official Transcript* (hard copy)

*if pre-approved as primary instructor (100-level)

-Office of the Provost Use Only-

☐ New ☐ Returning ☐ New Category

☐ SCHEDULED (AT LEAST SIX GRADUATE HOURS)

☐ GPA MINIMUM

☐ RESUME

☐ 18 HOURS Category E

☐ LESS THAN 18 HOURS Category F

Form Must Be Typed • Print on Light Yellow • 1/16