MURRAY STATE UNIVERSITY FOUNDATION, INC.
LEASED OR DONATED VEHICLE ASSIGNMENT

Assigned to: ____________________________________________________ Department
Original use __________, reassignment ____________, or returned ________________.

Lessor/Donor: ____________________________________________________
(delete one) (If leased, attach a copy of lease, if donated, attach a signed copy of acceptance.)

If donated, consideration given by Foundation:

Amount: $______________ Description: ________________________________

________________________________________________________________________

Date first available: _______ Mileage when first available: _________________

Make, model & description: _____________________________________________

________________________________________________________________________

Estimated fair market value as of __________________$__________________________
(Date)
Source of fair market value estimate: __________________________ (If dealer, attach statement)

Maintenance paid by: ____________________________________________________
(Lessor, Donor, Employee, Foundation)

Fuel paid by: ___________________________________________________________
(Lessor, Donor, Employee, Foundation)

Insurance paid by: ______________________________________________________
(Lessor, Donor, Employee, Foundation)

If insurance paid by Foundation:

Coverage: _________________________ Insurer: ______________________________
Policy Period: ___________________ Premium: $________________ per ___________

Date Returned: _________________ Mileage when returned: _________________

Signed: ________________________________________
(President, Vice President, or Department Head)