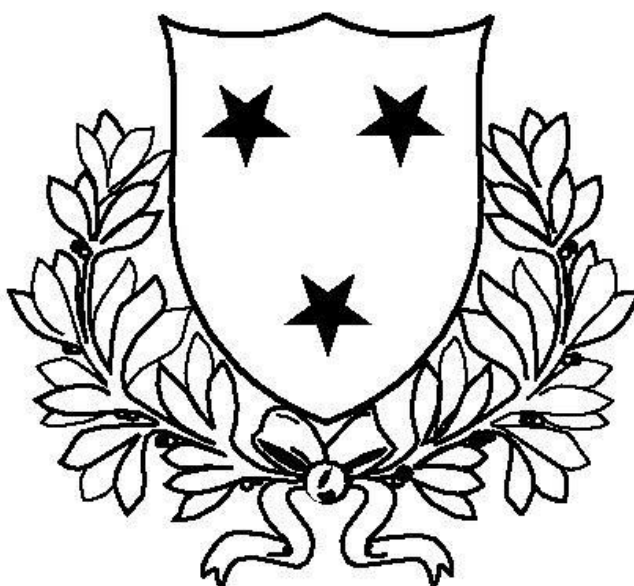


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**MURRAY STATE UNIVERSITY**

**UNIVERSITY GOVERNANCE**

**DOCUMENT**



**2008-2009**

**For additional information on the University Governance System,  
consult the MSU Faculty Handbook, Sections 1.4 and 1.5**

**[http://campus.murraystate.edu/org/facsenate/documents/FacultyHandbook\\_002.pdf](http://campus.murraystate.edu/org/facsenate/documents/FacultyHandbook_002.pdf)**

**UNIVERSITY GOVERNANCE DOCUMENT  
2008-2009**

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## INTRODUCTION

The Board of Regents of Murray State University endorses the concept of shared authority and responsibility in the governance of the institution. A university is comprised of many persons with knowledge and skills in diverse fields. Each member of the university community can make a special contribution to the vigor and progress of Murray State. Shared authority and shared responsibility tap these resources for the good of the university. Pursuant to the concept of shared authority and responsibility, the Board of Regents of Murray State University by this document recognizes and sets forth the role of the Faculty Senate, the Academic Council, the Staff Congress, the Student Government Association, and the university standing committees.

All powers conferred by this document, whether characterized as the power to propose, formulate, review, determine, or as otherwise stated, shall be considered as advisory in nature to the president of the university...This policy is designed to bring the special talents and expertise of the various elements of the university community to bear on policy matters of vital interest...will serve the purpose of ensuring university-wide participation in the decision-making process on those matters which involve faculty, staff, and student responsibility and interest.

The president's administrative assistant shall keep and maintain a current list of all standing committees and other university-wide committees. At a minimum, the list shall contain the name, special instructions, purpose, and membership of each committee.

The vice president of the Faculty Senate and the president's administrative assistant shall ensure that these standing committees are convened for an organizational meeting not later than September 15 of each year unless otherwise specified. Each committee shall choose its own chair from its membership, exclusive of ex-officio members. The chair has full voting privileges.

...[University Governance/Standing Committee System adopted by the MSU Board of Regents October 24, 1981; revised November 14, 1992, and March 11, 2003]

## FACULTY SENATE

### **Purpose:**

The Faculty Senate is empowered by the Board of Regents to act for the University faculty, with delegated authority to advise the President as to the formulation and/or review of policies regarding the educational functions of the University.

### **Membership shall consist of:**

- 1** delegate elected from and by the faculty of each academic department, including library faculty
- 5** delegates elected at-large (not more than two from any one college or academic division)  
Faculty Regent (ex-officio, non-voting member)

### **Current Membership: Steve White, President**

Peggy Pittman-Munke, Vice President

Jay Morgan, Faculty Regent

Membership and Committee Assignments are kept current at:

<http://campus.murraystate.edu/org/Facsenate/documents/FSMembership.doc> and

<http://campus.murraystate.edu/org/FacSenate/commdesc.htm>

## UNIVERSITY ACADEMIC COUNCIL

### **Purpose:**

The University Academic Council is an agency created to assist the faculty and the administration in the discharge of their responsibilities for academic programs. All matters relating to academic programs shall be considered by the Academic Council, whether such matters are brought to that body by the President, other administrative officials, the Faculty Senate, or the Student Senate. The University Academic Council may make recommendations to the President of the University on all programs, policies, and other academic matters formulated, reviewed, or considered, unless otherwise directed by the President. The University Academic Council shall make recommendations to the Board of Regents through the President of the University in cases where the Board's approval is required. In cases where the Board of Regents' approval is not required, the University Academic Council's actions and/or recommendations shall be transmitted to the President.

### **Membership shall consist of:**

**Proportional Representation, 1 representative for each 25 faculty elected by each academic college faculty, faculty in the School of Agriculture, and the University Libraries Faculty**

**Deans** (Academic deans and Dean of Continuing Education)

**6** faculty members, not more than two of whom may be from any one college or the Library, selected by the Faculty Senate in accordance with its Bylaws

**1** student member from each academic college selected by the Student Senate in accordance with its Bylaws

**2** graduate students selected in accordance with the Bylaws of the University Academic Council

Provost and Vice President for Academic Affairs, who shall serve as chair

**Current Membership: PROVOST & VICE PRESIDENT FOR ACADEMIC AFFAIRS, Gary Brockway, Chair**

Membership and Committee Assignments are kept current at:

<http://www.murraystate.edu/provost/AC/membership.html> and

<http://www.murraystate.edu/provost/AC/committees.html>

**NOTE:** Deans rotate committee assignments every two years. Next rotation will be for the 2009-2010 academic year. Rotation is Undergraduate to Graduate to Library to Undergraduate, etc.

## STAFF CONGRESS

### **Purpose:**

The Staff Congress is authorized by the Board of Regents to act for the University staff, with delegated authority to advise the President in matters involving the formulation and/or review of policies regarding staff concerns.

### **Membership shall consist of:**

- 6** staff representatives elected from the Secretarial/ Clerical category (Group A)
- 6** staff representatives elected from the General category (Group B)
- 6** staff representatives elected from the Physical Plant category (Group C)
- 6** staff representatives elected from the Executive/ Managerial/Professional category (Group D)
- 5** at-large staff representatives
- 1** staff representative from the Breathitt Veterinary Center

### **Current Membership:**

**Phil Schooley, President**

Christian Cruce, Vice President

Gina Winchester, Staff Regent

[www.murraystate.edu/staffcongress](http://www.murraystate.edu/staffcongress)

## **STUDENT GOVERNMENT ASSOCIATION**

### **Purpose:**

The purposes of the Student Government Association are to promote the welfare, growth, and development of student life in an environment of academic excellence, to represent the students in all phases of administrative effort, and to provide a means of promoting cooperative efforts for the general welfare of the University community.

The Student Government Association is the officially organized body governing all students and student organizations at Murray State University. The Student Government Association shall be composed of the Student Senate, the Judicial Board, the Campus Activities Board, Residential College Association, and any other boards or agencies created in accordance with the Bylaws.

The Student Senate shall be the governing body of the Student Government Association and shall have the power to pass resolutions, bills, rules, and regulations necessary for the general welfare of the University and to implement and maintain any programs consistent with Student Government Association purposes. The Student Senate does not have the power to alter or supersede state law, university policies, or administrative rules and regulations.

### **Membership shall consist of:**

- 3** senators elected from each academic college
- 2** senators elected from the School of Agriculture
- 2** senators elected from each residential college
- 8** senators elected at-large
- 2** freshmen
- 1** Residential College Association President
- 4** officers elected by the student body
- 5** Senate Chairs

**Current Membership: SGA President – Kara Mantooth**

### **Membership is kept current at:**

<http://www.msusga.com>

## UNIVERSITY STANDING COMMITTEES

### ACADEMIC APPEALS BOARD

Submits decisions, policies, and/or recommendations to the Provost and Vice President for Academic Affairs as indicated below.

#### **Purpose:**

1. To adjudicate appeals from students or faculty members relating to decisions made by administrators and/or faculty members on readmissions, grades, and/or credits toward graduation. Such appeals should occur only after all collegiate appeals procedures have been followed;
2. To adjudicate appeals from students relating to decisions by administrators on suspension or expulsion for academic reasons; and
3. To make recommendations to the University Academic Council relating to recurring curriculum problems which are not specifically dealt with in current policy and which may prevent some students from being graduated within appropriate time limits as determined by the committee.

#### **Membership shall consist of:**

- 1 faculty member elected from each academic college/school
  - 2 student members
- The Registrar** who serves as secretary (ex-officio, non-voting)

#### **Current Membership:**

Collegiate Members:

- BPA** Leigh Johnson (2008-11)  
**EDU** Sharon Gill (2006-09)  
**HSHS** Kelly Rogers (2007-2010)  
**HFA** Stephanie Carpenter (2007-2010)  
**SET** Terry McCreary (2008-11)  
**AGR** **Dwayne Driskill, Chair** (2006-09)

Student Members: Scott Ellison and Meagan Rogers

Registrar: Katherine Kerr



## **AFFIRMATIVE ACTION COMMITTEE**

Submits recommendations to the President

**Purpose: Represents a cross section of the university community with the following goals:**

1. To serve as a sounding board for individuals or groups with concerns that fall within the interests protected by equal opportunity/affirmative action law
2. To review and survey those aspects of university life which involve affirmative action
3. To ensure that the university will comply with the Higher Education Guidelines for Executive Order 11246 (or succeeding relevant guidelines) as published by the Department of Education
4. To evaluate and monitor existing affirmative action goals and timetables
5. To survey and investigate past discrimination resulting from overt acts or from unconscious systematic exclusion of minorities and women
6. To recommend to the President new policies and procedures which will aid the university in meeting its affirmative action responsibilities
7. To serve as Affirmative Action Compliance Officers on search committees organized to fill vacant and/or new positions on which they may serve

**Membership shall consist of:**

- 3** Faculty members
- 3** Staff members
- 2** Students
- 1** Representative from the Office of Public Safety

Members of this committee are appointed by the President. Faculty and Staff members serve staggered three-year terms. Student members serve one-year renewable terms. Meetings of the committee will be called by the President or the Director of equal opportunity.

**Current Membership:**

Jay Morgan, Faculty Representative  
Seid Hassan, Faculty Representative  
Debbie Owens, Faculty Representative  
Velvet Wilson, Staff Representative  
Scott Gordon, Staff Representative  
Herman Felton, Staff Representative  
Scott Ellison, Student Representative  
Geco Ross, Student Representative  
Maureen Randoll, Public Safety  
Camisha Pierce Duffy, Equal Opportunity, Ex-officio

## **COMMITTEE FOR INSTITUTIONAL STUDIES AND RESEARCH**

Submits decisions and recommendations to the Provost and Vice President for Academic Affairs.

### **Purpose:**

1. To evaluate faculty research proposals and determine allocations of institutionally sponsored research funds; and
2. To make recommendations for the development of the university research and institutional studies program.

### **Membership shall consist of:**

- 2 faculty members representing separate disciplines, appointed by the dean of each academic college and
- 1 faculty member appointed by the dean of the School of Agriculture  
**Associate** Provost for Research, Innovation, and Global Affairs (ex-officio)

### **Current Membership:**

Faculty Members:

**BPA** David Eaton (fall 08) Martin Milkman (spring 09), John Dillon  
**EDU** Arlene Hall, Chhanda Islam  
**HSHS** Kala Chakradhar, Jeff Frame  
**HFA** **Barbara Cobb (Chair)**, Eric Swisher  
**SET** Ted Porter, Kit Wesler  
**AGR** Iin Hardayani

Ex-Officio: Dr. Jim McCoy, Associate Provost for Research, Innovation, and Global Affairs

## **FACULTY AND STAFF INSURANCE AND BENEFITS COMMITTEE**

Submits recommendations to the Vice President for Finance and Administrative Services.

### **Purpose:**

To evaluate and make recommendations concerning group health and life insurance and other benefits for faculty and staff.

### **Membership shall consist of:**

- 1** faculty member elected from each academic college, the School of Agriculture, and the University Libraries
- 6** members selected by the Staff Congress
  - Associate Vice President for Human Resources (ex-officio)
  - Director of Procurement Services (ex-officio)
  - Benefits Specialists (ex-officio)

### **Current Membership:**

Faculty Senate Representatives:

BPA Dave Gesler (2008-09)  
EDU Cathy Warmack (2008-09)  
HFA Ann Beck (2008-10)  
HSHS Jessica Naber (2008-11)  
SET Ed Thome (2008-10)  
AGR Ryan Morrow (2008-11)  
LIB Lilia Murray (2008-11)

Staff Congress Representatives:

Kelly Buffington	<b>Phil Schooley, Chair</b>
Sherry Fortner	Mark Galloway
Keith Skinner	Debbie Plummer
Michael Busby	

Associate Vice President for Human Resources: Joyce Gordon (ex-officio)

Benefits Specialist: Robbie Marine (ex-officio)

Director Of Procurement Services: Dave Blackburn (ex-officio)

## PROMOTION AND LEAVE COMMITTEE

Submits recommendations and decisions to the Provost and Vice President for Academic Affairs or as indicated.

### Purpose:

1. To evaluate and make recommendations on faculty applications for promotion, sabbatical leaves, and leaves without pay;
2. To establish procedures for promotion application and recommendations; and
3. To make recommendations to the Faculty Senate concerning policies on promotion, sabbatical leaves, and leaves without pay.

### Membership shall consist of:

- 1 faculty member, holding the rank of full professor, elected from each academic college, the School of Agriculture, and the University Libraries to a three-year term (if a college/school or the University Libraries does not have three full Professors, then Associate Professors shall be eligible for election)

#### Academic Deans

Provost and Vice President for Academic Affairs  
(ex-officio)

### Current Membership:

Provost and Vice President for Academic Affairs:

**Gary Brockway, Chair**

Collegiate Members:

**BPA** Brenda Wilson (2008-11)  
**EDU** Jack Rose (2006-09)  
**HSHS** Jo-Ann Hammons (2007-10)  
**HFA** Dick Dougherty (2007-10)  
**SET** George Kipphut (2007-10)  
**AGR** James Davis (2008-11)  
**LIB** Jetta Culpepper (2006-09)

Deans:

**BPA** Tim Todd  
**EDU** Russ Wall  
**HFA** Ted Brown  
**HSHS** Corky Broughton

**SET** Steve Cobb  
**AGR** Tony Brannon  
**LIB** Adam Murray, Interim

## **UNIVERSITY JUDICIAL BOARD**

Submits recommendations to the Vice President for Student Affairs.

### **Purpose:**

1. To hear cases in which suspension or expulsion might eventually result;  
and
2. To act as appellate court in cases passed on to it by the Office of Academic and Student Affairs.

### **Membership shall consist of:**

- 3** members of the Student Judicial Board chosen by a random drawing for each hearing by the Chair of that board
- 3** faculty members elected by the faculty as a whole
- 1** administrative staff member appointed by the President (one-year term)

### **Current Membership:**

#### Faculty Members:

Peggy Pittman-Munke (2006-09)  
Stephanie Rea (2007-2010)  
Ginny Richerson (2008-11)

Student Judicial Board Members: Shawn Miller, Jacob Harrell, Rob Whitfield,  
Pamela Finley, Chadrick Hall, Amber DuVentre,  
Holly Walker, Jennifer Sutherland, Tera  
Rica Murdock, Katie Kanowsky

Administrative Staff Member: Renee Lax

## **UNIVERSITY STUDENT APPEALS BOARD**

Submits Recommendations to the Vice President for Student Affairs.

### **Purpose:**

To adjudicate student disciplinary actions which could result in sanctions, suspension, or expulsion of a student for reasons of disobedience to university rules, contumacy, insubordination, or immoral conduct. See Student Life Policies, "Procedural Standards in Disciplinary Procedures."

### **Membership shall consist of:**

- 6** faculty members appointed by the Board of Regents (staggered three-year terms ending on June 30 of final year)
- 3** student members appointed by the Board of Regents (one-year terms)

### **Current Membership:**

#### Faculty Members:

Crystal Coleman (2008-11)  
Paul Lucko (2006-09)  
Kenneth Fairbanks (2007-10)  
Sonya Baker (2007-10)  
Joyce Shatzer (2008-11)  
Dwayne Driskill (2006-09)

Student Members: Jessica Grogan, Jonathan Jones, Megan Whitt

## **UNIVERSITY STUDIES COMMITTEE**

Submits recommendations to the Vice President for Student Affairs.

### **Purpose:**

1. Monitor the content of the University Studies courses to assure compliance with the educational goals of the university.
2. Review all course proposals and guidelines designed for University Studies and make appropriate recommendations to the Undergraduate Studies Committee of the Academic Council; recommend, as appropriate, the addition and deletion of courses from university studies.
3. Design or adopt assessment instruments to measure the effectiveness of the university studies program.
4. Sponsor faculty development seminars for individuals assigned to teach the university studies program.
5. Institute strategies which encourage faculty collegiality and appreciation for all programs among faculty, staff, and students.
6. Conduct a general review of the structure of the university studies program every six to ten years.

### **Membership shall consist of:**

- 1 faculty member selected from each academic college/school selected by the college/school
- 1 faculty member from each academic college selected by the Provost from a list of candidates provided by the college
- 1 Director of University Studies Program, Chair

### **Current membership:**

**Peter Murphy, Chair**  
**Director, University Studies Program**

<b>BPA</b>	Micky Miller	<b>HFA</b>	Meg Brown
	Linda Johnsonius		Dan Wann
<b>EDU</b>	Marty Jacobs	<b>SET</b>	Ed Thome
	Stephen Herr		Claire Fuller
<b>HSHS</b>	Kala Chakradhar	<b>AGR</b>	Jay Morgan
	Randy Keller		

Resource individuals: Paul Naberezny, Office of Student Affairs  
Katherine Kerr, Office of the Registrar

**UNIVERSITY TENURE COMMITTEE**

Submits recommendations to the President or as indicated.

**Purpose: For further detail see the Tenure Policy, Section 2.7 of the *Faculty Handbook*.**

1. To review tenure recommendations to ensure that the tenure policy, procedures, and administrative guidelines have been observed uniformly throughout the University;
2. To consider appeals and make recommendations to the President;
3. To write an annual report to the President of the University concerning areas of the University in which policy, procedures, or guidelines have not been followed;
4. To advise the Provost and Vice President for Academic Affairs, at his/her request, of the University Tenure Committee's interpretation of the Appointment and Tenure Policies in an any instance where various interpretations may arise; and
5. To notify the Faculty Senate concerning recurring problems within the tenure policy, procedures, and guidelines.

**Membership shall consist of:**

- 1 tenured faculty member elected from each academic college, the School of Agriculture, and the University Libraries. Staggered terms are for three years, beginning October 1. Should circumstances prevent a member of the University Tenure Committee from serving for a hearing or other official duty, a replacement shall be elected by the college, the School of Agriculture and the library tenure committee.

**Current Membership:**

**BPA** Seid Hassan (2008-11)  
**EDU** Lee Kem (2008-11)  
**HSHS** Pearl Payne (2007-2010)  
**HFA** Kevin Binfield (2007-2010)  
**SET** Ted Porter (2007-2010)  
**AGR** Pat Williams (2008-11)  
**LIB** Jetta Culpepper (2006-09)



## UNIVERSITY ADVISORY COMMITTEES

### CAMPUS SAFETY COMMITTEE

Submits recommendations to the President.

**Purpose:** To address campus safety issues, concerns, needs, and recommendations.

**Membership shall consist of:** Appointees of the Vice President for Student Affairs

**Current Membership:**

**Don Robertson, Vice President for Student Affairs, Chair**

David Wilson, Director of Housing

David Devoss, Director of Public Safety

Jody Cash, Assistant Director of Public Safety

Larry Anderson, Assistant Director for Safety, Facilities Management

Marc Schechter, Foreman, Electricians/Elevators

Bill Allbritten, Director of Counseling and Testing

Kimberly Paschall, Assistant Director for Health Services

Dan Lavit, Coordinator of Adult Student Services

Ann Landini, Hart College Head

Student Representative

## COMMENCEMENT COMMITTEE

Submits recommendations to the Provost.

**Purpose:**

1. To be responsible for Commencement ceremonies; and
2. To recommend individuals for honorary degrees.

**Membership shall consist of:** One faculty member per academic college/school selected by the Dean

**Current Membership:** The Commencement Committee meets on an as-needed basis. Committee members are appointed as needed.

**BPA** Mike Lanier

**EDU** Ginny Richerson

**HSHS** David Fender

**HFA** Sonya Baker

**SET** Tom Kind

**AGR** Terry Canerdy

**Residential Colleges** Richard Scott

**Registrar's Office ex-officio:** Katherine Kerr

**Provost's Office ex-officio:** Mary Ann Hargrove

## **THE COUNCIL FOR FACULTY DEVELOPMENT**

**Purpose:** 1) To serve as a forum for broad-based discussions 2) To help provide direction, establish overall goals, and set priorities for faculty development initiatives and 3) To advise the Center for Teaching, Learning and Technology.

**Membership shall consist of:** One Faculty Member from each academic college/school and the University Libraries appointed by the provost from nominations by the dean, Faculty Senate, Director of Center for Teaching, Learning and Technology, Director of Sponsored Programs, CISR Chair; Director of Undergraduate Research and Scholarly Activities, Director of the Institute for International Studies, KATE Director; and the associate provost (chair).

### **Current membership:**

#### **Jim McCoy, Chair**

Peggy Pittman-Munke, Faculty Senate Representative

Michael Wetherholt, Director of the Office of Sponsored Programs

Barvara Cobb, Chair of the Committee for Institutional Studies and Research (CISR)

Ricky Cox, Director of the Center for Teaching, Learning and Technology

Jody Cofer, Director of the Office of Undergraduate Research and Scholarly Activities

Michael Basile, Director of the Institute for International Studies

George Rice, Business and Public Affairs

Pat Seiber, Education

Jeremy Erdman, Health Sciences and Human Services

Lissa Graham, Humanities and Fine Arts

David Gibson, Science, Engineering and Technology

Jay Morgan, Agriculture

Lilia Murray, University Libraries

Brenda Nix, KATE

## **HONORS PROGRAM COMMITTEE**

Submits decisions to the Provost.

### **Purpose:**

Screens, interviews, and selects the scholarship applicants who qualify to attend the Academic Excellence recognition events; recommends guidelines for Honors Program members, including course offerings and faculty.

### **Membership shall consist of:**

- 1** Faculty member from each academic college/school and the University Libraries selected by the Provost upon recommendation of the Director of the Honors Program
- 1** Honors Program Student Council President (student)
- Director of the Honors Program, non-voting

### **Current Membership:**

Fred Miller, Business & Public Affairs (May 2009)  
Joann Niffenegger, Education (May 2009)  
Corky Broughton, Health Sciences & Human Services (May 2009)  
Staci Stone, Humanities & Fine Arts (May 2009)  
Scott Lewis, Science, Engineering & Technology (May 2009)  
Terry Canerdy, School of Agriculture (May 2009)  
Ashley Ireland, University Libraries (May 2009)  
Ryan Walls, Honors Program Student Council President (May 2009)  
Warren Edminster, Honors Program Director (ex-officio)

## **INFORMATION TECHNOLOGY ADVISORY COMMITTEE (ITAC)**

Submits information technology recommendations to the Provost and the Vice Presidents for their review and recommendation to the President. Policy and procedures that impact academics should be referred to the University Academic Council for review and recommendation in accordance with Section 1.4.3.

### **Purpose:**

1. Recommend information technology policy and procedures.
2. To study and recommend information technologies that are vital to the discovery, collection and communication of knowledge.
3. To recommend technologies essential to the increased productivity required in the administration of higher education.

### **Membership shall consist of:**

- 1 faculty member from each academic college/school and the University Libraries appointed by the respective dean.
  - 5 members of Information Systems appointed by the Chief Information Officer
  - 8 administrators appointed by the Vice Presidents (2 from each area)
  - 1 member from the Student Government Association
- The Chief Information Officer, Chair

**Current membership:** [www.murraystate.edu/itac](http://www.murraystate.edu/itac)

Executive Committee: **Linda Miller, Interim Chief Information Officer, Chair**  
Tom Denton, Vice President for Finance and Administrative Services  
Jimmy Carter, Vice President for Institutional Advancement  
Don Robertson, Vice President for Student Affairs  
Gary Brockway, Provost/Vice President for Academic Affairs

**Membership and Minutes are kept current at [www.murraystate.edu/itac](http://www.murraystate.edu/itac).**

## INTERNATIONAL AFFAIRS EXECUTIVE COUNCIL

Promotes and changes the internationalization of Murray State University.

### **Purpose:**

Links the key units on campus engaged in activities relating to internationalization, creating a structure for information sharing, coordination and possible cross leveraging of university resources in support of internationalization campus wide. Reviews and makes recommendations to the Provost and President concerning procedures, policies, organization, resource allocation and future priorities regarding internationalization at MSU. Focus areas include, but are not limited to: international student enrollment, recruiting, admissions, retention, support services and scholarships; English as a second language; grants and other external funding in support of internationalization; international curricula, including foreign language and culture; student exchanges, study abroad, internships and scholarships; faculty development; and international institutional relationships and agreements.

**Membership shall consist of:** One representative from Student Support Services, *Enrollment Management*, Admissions, Language and Culture Curriculum, Institutional Advancement, World Trade Center, Institute for International Studies, and the International Studies Advisory Council; *the Deputy to the President, and two at-large faculty representatives*. The Council is chaired by the Associate Provost responsible for research, innovation, and global affairs. *Ex-officio: the Vice President for Finance and Administrative Services, BOR International Relations Committee Chair, Dean of Continuing Education, the Provost, and Faculty Regent.*

### **Current Membership:**

**Jim McCoy, Chair, Associate Provost for Research, Innovation, and Global Affairs**

Ted Brown, Dean, College of Humanities and Fine Arts

Jim Carter, Vice President for Institutional Advancement

Bob Jackson, Director of the International Center for Economic Development and Cultural Studies, World Trade Center

Michael Basile, Director, Institutional for International Studies

Fred Miller, Chair, International Studies Advisory Council

Don Robertson

~~Jim Vaughan~~

Terry Strieter

Staci Stone

Rebecca Watts

## **INSTITUTE FOR INTERNATIONAL STUDIES ADVISORY COMMITTEE**

Submits recommendations to the Director of the Institute for International Studies

**Purpose:** To function as an advisory body to the Provost and the Director of the Institute for International Studies on questions dealing with international activities on campus, as well as, the policies and procedures of the Institute including English as a Second Language and other special programs.

### **Membership:**

- 1 faculty member from each academic college/school and the University Libraries
- 1 Faculty Senate Representative, 3 year term
- 1 Student Affairs Representative, 2 year term
- 1 Student Government Association Representative, 1 year term
- 1 International Student Organization Representative, 1 year term

### **Current Membership:**

#### **Fred Miller, Business and Public Affairs, Chair**

Pam Matlock, Education

Kate King, Health Sciences and Human Services

Saihua Xia, Humanities and Fine Arts

Steve Cobb, Science, Engineering and Technology

Bill Payne, School of Agriculture

Adam Murray, University Libraries

Johan Koren, Faculty Senate (2010)

Don Robertson, Student Affairs

*Student Government Association, Open*

Paul PrabuJaya Sebayang, International Student Organization

#### Ex-Officio:

Melanie McCallon, Operating Committee Chair, Global Campus Committee

Jim McCoy, Operating Committee Chair, Professional Development

Celia Wall, Operating Committee Chair, International Study Programs

Michael Morgan, TESOL rep

Chris Bierwirth, KIIS

Bob Jackson, KWTC (Wisnu Krutngoen representative)

Michael Basile, Director, International Studies

Bonnie Higginson, Provost's Office

Rebecca Watts, President's Office

## **MSU INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE**

Submits recommendations to the Provost.

### **Purpose:**

1. To review for ethical acceptability all research proposals for federally funded grants dealing with the use of animal subjects.
2. To advise individuals in the academic community regarding the ethical acceptability of proposed research utilizing animal subjects.

### **Membership shall consist of:**

- 5 Members appointed for indefinite terms by the Provost

### **Current Membership:**

**Michael Wetherholt, Chair, non-voting**

Kristi Stockdale, Vice-Chair, voting

Terry Canerdy

Leann Ferguson

Stephen B. White

Terry Derting

Bill DeWess

Louis Pittman, Jr.

Jeff Osborne

Barbie Papajeski

Jim McCoy, Ex-Officio (non-voting)

Susan Marinoff, Secretary, non-voting



## **MSU INSTITUTIONAL REVIEW BOARD**

Review and acts upon all research involving human subjects. Reports to the Provost.

### **Purpose:**

1. To review for ethical of acceptability all research activities dealing with the use of human subjects.
2. To advise individuals in the academic community regarding the ethical acceptability of proposed research utilizing human subjects.

### **Membership shall consist of:**

- 7 Members appointed for three-year terms by the Provost. Membership is determined in accord with Federal DHHS regulations.

### **Current Membership:**

**Paula Waddill, Chair**

Bob Lochte

Sterling Wright

Leslie Furches, Prisoner Advocate

Tracey Wortham, Vice Chair

Robert Lyons

David Simmons, Community Member

Gary Brockway, ex-officio

Teresa Groves, Associate Counsel, Special Advisor, on-going

Sally Mateja, IRB Administration, ex-officio

## **RESEARCH POLICY COMMITTEE**

Submits recommendations to the Provost.

**Purpose:** Makes recommendations to the Provost regarding the university policies concerning research, strengthen the research environment on campus, and develop an environment that encourages and supports faculty and student research at Murray State University. The committee meets monthly during the academic year and welcomes suggestions from faculty regarding issues that affect their research or the research environment at the university generally.

**Membership shall consist of:**

- 1 faculty member from each academic college/school selected by the Provost
- 1 Sigma Xi Faculty Member
- Director** of Sponsored Programs
- Director** of Undergraduate Research and Scholarly Activities (URSA)

**Current Membership:**

**David Canning, Biological Sciences—College of Science, Engineering and Technology, Chair**

Jody Cofer, URSA Office

Glynn Mangold, Organizational Communication—College of Business and Public Affairs

Robert Lyons, Educational Studies, Leadership, and Counseling—College of Education

Bertus Ferreira, Social Work, Criminal Justice and Gerontology—College of Health Sciences and Human Services

Keith Dooley, Psychology—College of Humanities and Fine Arts

Ryan Anderson, School of Agriculture

Adam Murray, Interim, University Libraries

Howard Whiteman—Sigma Xi

Michael Wetherholt, Director of Sponsored Programs, ex-officio

Gary Brockway, Academic Affairs, Ex-officio

Jim McCoy, Academic Affairs, Ex-officio

Kristi Stockdale, Program Specialist, non-voting

## **RESIDENCY APPEALS COMMITTEE**

Submits decisions to the Registrar.

**Purpose:** To hear appeals of residency rulings made by the Registrar.

**Membership shall consist of:**

- 3** Faculty members appointed by the President
- 2** Staff members appointed by the President
- 1** Student appointed by the president
- Bursar** (chair)

**Current Membership:**

**Anita Poynor, Chair**

Charlotte Beahan, Marty Jacobs, David Eaton, Faculty Representatives

Charles Vinson, Carmen Garland, Staff Representatives

Vacant, Student Representative

## **UNDERGRADUATE ADMISSION APPEALS COMMITTEE**

Submits decisions and/or recommendations to the Director for Admission Services for appropriate action.

### **Purpose:**

1. To review admission appeals made by domestic undergraduate new freshmen or new transfer students who have been denied admission to MSU by the Director for Admission Services.
2. Meet monthly and render a decision on each student's appeal and, if an admission is granted, stipulate any conditions/restrictions.
3. A minimum of three votes is required to determine decision. Decisions of the Admission Appeals Committee are final.

### **Membership shall consist of:**

- 3** Faculty members appointed by the Provost
- 1** Student member appointed by the SGA Executive Board
- Director of the Murray State University Community College**
- Director of Undergraduate Recruitment and Admissions, Chair**

### **Current Membership:**

- Shawn Smee, Chair**
- Dave Eaton, Faculty
- Renee Fister, Faculty
- Kelly Rogers, Faculty
- Eric King, Student
- Lana Jennings, Director, Community College

**RESEARCH AND SCHOLARLY ACTIVITIES  
ADVISORY BOARD**

Submits Recommendations to the Director of Undergraduate Research and Scholarly Activities.

**Purpose:** To advise and oversee the programs of the Office of Undergraduate Research and Scholarly Activities.

**Membership:** Two faculty from each academic college/school and a representative from the University Libraries.

**Current Membership:**

**BPA** David Eaton, Terry Holmes  
**EDU** Meagan Musselman, Joyce Shatzer  
**HSHS** Tracey Wortham, Nancey France  
**HFA** Z. B. Smetana, Paula Waddill  
**SET** Harry Fannin, Terry Derting  
**AGR** David Ferguson, Pat Williams  
**LIB** Julie Robinson  
**John Mateja, Director, ex-officio**  
Jody Cofer, Program Specialist, ex-officio

## **UNIVERSITY COMMITTEE ON NAMING OF FACILITIES, PROGRAMS AND ACTIVITIES**

Submits recommendations to the University President.

### **Purpose:**

Receives nominations for naming university buildings, rooms, sites, programs or other facilities or areas. Nominations approved by the committee shall be forwarded to the University President for consideration and possible recommendation to the Board of Regents, who will make the final determination of the matter.

### **Membership shall consist of:**

**1** Representative **each** recommended by the **Faculty Senate, the Staff Congress, the Student Government Association and the MSU Alumni Association**. These members shall be nominated by their respective organizations and appointed by the President of the University for a term of one year.

### **One or more of the following, as deemed appropriate by the President:**

- The Provost/Vice President for Academic Affairs
- The Vice President for Student Affairs
- The Vice President for Institutional Advancement who will serve ex officio as chairman of the Committee. The Chair of the Committee will be responsible for forwarding the recommendation of the Committee to the President.
- Associate Vice President for Institutional Advancement
- The Executive Director of the RACER Foundation
- The Vice President for Finance and Administration

### **Current Membership: Jim Carter, Vice President for Institutional Advancement, Chair**

Dr. Gary Brockway, Provost and Vice President for Academic Affairs  
Dr. Don Robertson, Vice President for Student Affairs  
Mr. Tom Denton, Vice President for Finance and Administrative Services  
Mr. Bob Jackson, Associate Vice President for Institutional Advancement  
Dr. Tim Miller, Executive Director, MSU Foundation  
Mr. Darron Boatright, Assistant Athletic Director  
Dr. Jim Frank, representative of MSU Alumni Association  
Ms. Tracy Roberts, representative of MSU Staff Congress  
Dr. Winfield Rose, representative of MSU Faculty Senate  
Student Government Association

## UNIVERSITY INTERCOLLEGIATE ATHLETICS COUNCIL

Submits recommendations to the University President.

### **Purpose:**

To facilitate continuous communication among the on- and off-campus constituencies interested in the intercollegiate athletics program.

**Membership shall consist of:** Appointments to the Council shall be made by the President of the University. One faculty member representing the Faculty Senate, one staff member representing the Staff Congress, one alumnus representing the MSU Alumni Association, one member representing the Racer Foundation, one student member representing the Student Government Association, one student member representing the student-athletes, the Faculty Athletic Representative, one faculty member representing SSLD or SSS, one staff member representing admission services, one staff member representing financial aid, one staff member representing the bursar's office, two faculty members at-large, one staff member at-large, and one community member at-large. The director of athletics, vice president for finance and administrative services, the compliance director and academics coordinator for the athletic department will serve as ex-officio, non-voting members.

### **Current Membership:**

**William Whitaker, Faculty Athletic Representative to OVC/NCAA, Chair**

Dwight Holliday, Faculty Senate (2007-2010)

Mike Busby, Staff Congress

*TBA, Student Government Association*

Mark Vinson, Alumni Association

Bud Byars, Racer Foundation

Nathan Williams, Student Athlete Advisory Council

Lana Jennings, Community College (SSS)

Tracy Roberts, Registrar's Office

*Vacancy, Financial Aid*

Dan Wann, Faculty member at-large

Corky Broughton, Faculty member at-large

Jim Baurer, Staff member at-large

Huong Kelly, Community member at-large

Anita Poynor, Bursar's Office

Velvet Milkman, Senior Woman Administrator, ex-officio, non-voting

Matt Kelly, Athletic Academics Coordinator, ex-officio, non-voting

Scott Hobbs, Athletic Compliance Director, ex-officio, non-voting

Allen Ward, Athletic Director, ex-officio, non-voting

Tom Denton, Vice President for Finance and Administrative Services, ex-officio, non-voting