AGENDA
Quarterly Meeting of the Board of Regents
Murray State University
Jesse Stuart Room – Pogue Library
September 7, 2012 – 1:00 pm

1. **Roll Call**
   Dr. Curris

2. **Minutes of the Quarterly Meeting and Committee Meetings of the Board of Regents**
   June 1, 2012* APPROVED

3. **Public Participation**
   NONE

4. **Report of the President**
   Dr. Dunn

   **Current Rankings**
   Military Friendly School- 2012 (awarded recognition for 2013/embargoed until Sept. 17)
   - *G.I. Jobs*
     "Great Colleges to Work For" 2012/ Professional/Career Development Programs, Respect and Appreciation and Teaching Environment categories
     - *The Chronicle for Higher Education*
     A "Top Tier" university in academic quality for 21 consecutive years - 1992-2012
     (2013 rankings expected to be released Sept. 13)
     - *U.S. News & World Report*
   Murray State at the top of 10-school list where merit aid awards are most common - 2012
   - *U.S. News*
   On the "America's Best Colleges" list (MSU top ranked Kentucky Public) and named one of "America's Top 100 Best Buy Colleges" (MSU only Kentucky Public) – 2012
   - *Forbes*
   Murray State is a "Yellow Ribbon School" - 2012
   - *U.S. Department of Veteran Affairs*
   MSU Low-Residency Master of Fine Arts in Creative Writing program ranked as the nation's 20th most popular low-residency MFA program.
   - *Poets & Writers magazine 2013 MFA Index*

**PEOPLE**
Recent Appointments:

*Academic Affairs*
Dr. William Cassie - Chair, Department of Government, Law and International Affairs
Dr. Reika Ebert - Interim Chair, Department of Modern Languages
Colin Nesbit - Director, University Galleries
Dr. David Whaley - Dean, College of Education
Student Affairs
Abigail French - Interim Director, Women's Center
Jamie Mantooth - Director of Retention Services
Kim Paschall - Interim Director, Health Services
Angie Trzepacz - Director of University Counseling Services

POINTS OF PRIDE

Recognition
MSU Print Media Unit Highlighted by In-Plant Graphics Magazine for Wide-Format Graphics Work
MSU Police Department (Public Safety & Emergency Management) Received Full 5-Year Accreditation by KY Association of Chiefs of Police

Honors
Low-Residency MFA Program in Creative Writing (English & Philosophy) Ranked 20th Nationally by Poets & Writers Magazine
MSU’ s Chapter of Alpha Sigma Phi Selected Best in the Nation at 52nd Biannual Conference

Achievements
Dr. Martin Milkman (Economics & Finance) Chosen as Editor of Journal of Economics and Economic Education
Dr. Murphy Smith, Dill Distinguished Professor (Accounting) Chosen as Editor of Journal of Legal, Ethical and Regulatory Issues
The 10 MSU Engineering Physics Students Sitting for 2012 National Fundamentals of Engineering Examination (required for future P.E. licensure) Achieved a 100% Pass Rate
Two Major USDA Grants Awarded Supporting West KY Ag Bioworks Initiative (USDA Office of Rural Development) and Racer Academy of Agriculture (USDA National Institute of Food and Agriculture) in HSOA
McNair Post-baccalaureate Achievement Program Funded by USDE for New 5-Year Cycle
AIMS I – Funded for next 5 Years Cycle
AIMS II – Funded for next 5 Years Cycle

Point of View
"I kept that [degree] application in a box ... and it survived 51 years."
Billy Ted Lowry, B.S. Bus. '12, AJB-COB's Most Recent Graduate

5. Report of the Chair Dr. Curris
Reported that the BOR had a very busy but successful Retreat – September 06th.

6. Report of the Constituency Regents
Dr. Rose
Introduced Faculty Senate President Dr. Kevin Binfield who addressed the BOR.
Mr. Schooley
Introduced Staff Congress President Mr. John Young who addressed the BOR.
Mr. Johnson
Presented a Power Point on The Beginning of the 2012 – 2013 School year covering all aspects of Student Life – From Move in, Myths & Legends, Waterfield Wired and other Great Beginnings events.

7. MSU Spotlight: Men's Basketball Team Coach Steve Prohm
8. Report of the Treasurer* APPROVED Mr. Denton
(Quarterly Financial and Investment Reports)

9. Gifts* Dr. Dunn
A. Hilda Jones Estate Gift – Waterfield Library APPROVED
B. Texts, Journals and Handbooks – Department of Engineering and Physics and Waterfield Library APPROVED
C. Adtran Netvanta Voiceover IP Phone Systems – Departments of Industrial & Engineering Technology and Telecommunications Systems Management APPROVED

10. Policy Actions* Dr. Dunn
A. Board of Regents Policy Manual Sections 5.3 and 6.6 APPROVED
B. Intellectual Property Policy APPROVED
C. Faculty Senate Handbook APPROVED
D. Staff Congress Handbook APPROVED
Recommends by Regent Schooley that the Board of Regents, upon the recommendation of the President of the University, approve the enclosed amendments to the Murray State University Staff Handbook and authority Staff Congress to insert a reference to the Intellectual Property Policy in the Staff Handbook and sync with all appropriate policy manuals on campus.

11. NCAA/OVC Governing Board Certification* APPROVED Dr. Dunn
Regent Schooley, BOR’s NCAA Liaison, recommended that the Board of Regents adopt the NCAA/Ohio Valley Conference Governing Board Certification Form for athletics for academic year 2012-2013.

12. Personnel Changes* Dr. Dunn
A. Salary Roster Motion Carried 8 – 0 – 1 APPROVED
Mrs. Buchanon, yes; Mrs. Guess, yes; Mr. Johnson, yes; Dr. Rose, abstained; Mr. Schooley, yes; Mrs. Sewell, yes; Mr. Waterfield, yes; Mr. Williams, yes; and Dr. Curris, yes.

B. Faculty Retirements – Emeritus Status Designation Motion Carried 9 - 0 APPROVED
Mrs. Buchanon, yes; Mrs. Guess, yes; Mr. Johnson, yes; Dr. Rose, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Mr. Waterfield, yes; Mr. Williams, yes; and Dr. Curris, yes.

BACKGROUND:
According to the Academic Bulletin, the rank of Professor Emeritus is assigned to assistant professors, associate professors or professors who have limited or terminated their responsibilities as ranked faculty members after ten or more years of distinguished service to Murray State University.

RECOMMENDATION:
The following faculty members retired from Murray State University (MSU) at the end of the spring 2012 semester:
- Stephen Brown, Professor – Department of Music (30 years)
- Larry Guin, Professor - Department of Economics and Finance (34 years)
- Steve Jones, Associate Professor – Department of Social Work, Criminal Justice, and Gerontology (35 years)
- William Koenecke, Assistant Professor – Department of Adolescent, Career and Special Education (11 years)
- Ann Landini, Associate Professor – Department of Journalism and Mass Communications (27 years)
- Alysia Ritter, Professor – Department of Psychology (23 years)
- Camille Serre, Professor – Department of Art and Design (27 years)
- Brenda Wilson, Associate Professor – Department of Computer Science and Information Systems (17 years)
C. Staff Leaves of Absence Without Pay  Motion Carried  9 - 0  APPROVED

Mrs. Buchanon, yes; Mrs. Guess, yes; Mr. Johnson, yes; Dr. Rose, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Mr. Waterfield, yes; Mr. Williams, yes; and Dr. Curris, yes.

BACKGROUND:
Murray State University offers a variety of excused staff leaves without pay such as family medical leave, military leave, educational leave, a personal leave or a general leave of absence. Conditions and requirement of the specific types of leaves are defined in the Board-approved Personnel Policies and Procedures Manual.

RECOMMENDATION:
That the Board of Regents, upon the recommendation of the President of the University, approve the Staff Leaves of Absence Without Pay as listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Jennifer Gates</td>
<td>Breathitt Veterinary Center</td>
<td>08/10/12-09/17/12</td>
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<tr>
<td>Jessica Womack</td>
<td>Breathitt Veterinary Center</td>
<td>04/24/12-06/06/12</td>
</tr>
<tr>
<td>Michael Eaves</td>
<td>Curris Center</td>
<td>03/07/12-04/16/12</td>
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<tr>
<td>Keith Black</td>
<td>Dining Services</td>
<td>07/18/12-08/10/12</td>
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<tr>
<td>Ray Chapman</td>
<td>Dining Services</td>
<td>01/06/12-08/06/12</td>
</tr>
<tr>
<td>Matthew Cox</td>
<td>Facilities Management</td>
<td>06/25/12-07/29/12</td>
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<tr>
<td>Gerald Harris</td>
<td>Facilities Management</td>
<td>03/02/12-03/02/12</td>
</tr>
<tr>
<td>James Hounshell</td>
<td>Facilities Management</td>
<td>07/09/12-07/11/12</td>
</tr>
<tr>
<td>Matthew LeFrancois</td>
<td>Facilities Management</td>
<td>02/21/12-06/25/12</td>
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<tr>
<td>Nathan McPhail</td>
<td>Facilities Management</td>
<td>04/09/12-04/11/12</td>
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<tr>
<td>Michael Pace</td>
<td>Facilities Management</td>
<td>06/28/12-07/02/12</td>
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<tr>
<td>Jason Phelps</td>
<td>Facilities Management</td>
<td>03/20/12-03/25/12</td>
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<tr>
<td>Mattie Smith</td>
<td>Facilities Management</td>
<td>05/11/12-11/10/12</td>
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<tr>
<td>Gerald Sons</td>
<td>Facilities Management</td>
<td>04/18/12-06/03/12</td>
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<tr>
<td>Timothy Washum</td>
<td>Facilities Management</td>
<td>07/27/12-07/27/12</td>
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<tr>
<td>Meryem Rhioui</td>
<td>International Studies</td>
<td>07/28/12-08/20/12</td>
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<tr>
<td>Clover Paradise</td>
<td>Office of Recruitment</td>
<td>05/31/12-08/10/12</td>
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<tr>
<td>Wendy Tudor</td>
<td>Registrar’s Office</td>
<td>06/21/12-07/02/12</td>
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<tr>
<td>Susan Yarbrough</td>
<td>Registrar’s Office</td>
<td>06/26/12-07/06/12</td>
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13. Committee Reports/Recommendations

A. Academic Affairs  Dr. Thornton

1) Bachelor of Science in Music Business*  Motion Carried  9 - 0  APPROVED

Mrs. Buchanon, yes; Mrs. Guess, yes; Mr. Johnson, yes; Dr. Rose, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Mr. Waterfield, yes; Mr. Williams, yes; and Dr. Curris, yes.

B. Audit and Compliance*  APPROVED  Mr. Waterfield

1) 2012-13 Internal Audit Plan*  APPROVED

2) Internal Audit Charter Amendment

Whistleblower Process, discussed – (For Information Only – no action taken)

Mr. Waterfield reported the other item brought before the Audit and Compliance Committee was the Whistleblower process at Murray State University. The last two audits conducted by RubinBrown contained a recommendation that a Whistleblower Policy be developed at MSU. In response to this finding, the Committee directed the University administration to internally draft a recommendation for a Whistleblower process to be presented to the Board for potential adoption. The policy should allow for the University administration to quickly be informed if an individual reports fraudulent action.
C. Buildings and Grounds

1) Property Acquisition – 913 Waldrop

Dr. Rose believes it is important to purchase this property because it leaves only one piece of property on the west side of Waldrop between Chestnut Street and Highway 121 which the University does not own. Purchase of this property will provide flexibility in terms of how traffic is controlled through the residential colleges and Winslow Dining Hall in the future. Dr. Dunn further indicated there is no order to tear down the house which currently sits on this property and the administration review the feasibility of utilizing that building. One of the outcomes from holding out on looking at Library options was knowing a determination must be made with regard to student services and housing for those offices. Moving those units to the house which sits on this property may be considered and the notion of having the Housing Office relocated to that site will be considered because this unit must be moved out of the basement of Stewart Stadium. Maintaining the house currently on the property allows for flexible use of that building.

On behalf of the Buildings and Grounds Committee, Dr. Rose moved that the Board of Regents authorize the University to purchase the property located at 913 Waldrop. Mr. Schooley seconded and the roll was called with the following voting: Mrs. Buchanon, yes; Mrs. Guess, yes; Mr. Johnson, yes; Dr. Rose, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Mr. Waterfield, yes; Mr. Williams, yes; and Dr. Curris, yes. **Motion Carried 9 - 0**

2) Property Transfers and Easements for Highway 121 Improvements

Dr. Rose reported that Kim Oatman, Chief Facilities Officer, provided him with an overview of the entire project to outline exactly what is being proposed. It is believed everyone in the Murray community will be proud of the final product the Kentucky Transportation Cabinet is proposing. During the improvement process some easements and a certain amount of property have been requested in order to provide expansion of Highway 121 off of Highway 641 to expand to five lanes for approximately one quarter of a mile and then narrowing to four lanes past 16th Street (including a median). When lightening and telephones poles are taken into consideration coming into Murray from Highway 641 North, looking straight ahead, the light fixtures are very nice but to the right down Highway 121 there are telephone poles and a variety of utilities. During the Buildings and Grounds Committee meeting discussion occurred and action was taken to provide the administration with the authority to review making additional improvements to the area in question which will result in a much more attractive site and will be consistent with what the University already has in place along Highway 641.

On behalf of the Buildings and Grounds Committee, Dr. Rose moved that the Board of Regents enter its order authorizing the President or his designee, the Vice President for Finance and Administrative Services, to take all steps to effectuate the following property transfers and easements to facilitate needed improvements along Highway 121 as depicted on the attached:

- Parcel #35 – Temporary Easement
- Parcel #36 – Fee simple transfer, temporary easements and permanent easements
- Parcel #40 – Fee simple transfer, temporary easements and permanent easements
- Parcel #74 – Fee simple transfer and temporary easement

Mrs. Buchanon seconded and the roll was called with the following voting: Mrs. Buchanon, yes; Mrs. Guess, yes; Mr. Johnson, yes; Dr. Rose, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Mr. Waterfield, yes; Mr. Williams, yes; and Dr. Curris, yes. **Motion Carried 9 - 0**
Dr. Rose reported action taken by the Buildings and Grounds Committee resulted in the necessity for a second motion which follows.

Permission to Pursue Highway 121 Project Enhancements*  
**APPROVED**

On behalf of the Buildings and Grounds Committee and in accordance with discussions held during the morning Committee meeting, Dr. Rose moved that the Board of Regents authorize the administration to pursue enhancing the Highway 121 project with lighting and other improvements as appropriate, utilizing non-recurring funding sources and/or additional funding from agencies or offices in Kentucky State Government. Mrs. Buchanon seconded and the roll was called with the following voting: Mrs. Buchanon, yes; Mrs. Guess, yes; Mr. Johnson, yes; Dr. Rose, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Mr. Waterfield, yes; Mr. Williams, yes; and Dr. Curris, yes. **Motion Carried 9 – 0**

D. Enrollment Management and Student Success  
**Mrs. Buchanon**

For Information Only – No Action Taken

Presentation by Fred Dietz on Fall 2012 Enrollment (as of September 07, 2012)

Total Enrollment 10,670 – up 416 students from Fall 2011

First Time Freshmen 1,623 – up 87 students over Fall 2011

E. Finance  
**Mr. Williams**

1) State Endowment Match Program Report*  
**APPROVED**

F. Institutional Advancement  
**Mrs. Guess**

For Information Only – No Action Taken

Presentation by Jim Carter and Catherine Sivills


G. Regional Services  
**Mrs. Green**

No Report – No Action Taken

14. **Other Business**

15. **Adjournment**

(*Indicates Board Action Item)