Writing Across the Curriculum: Meeting minutes

Wednesday 1.00pm, January 25, 2012: Dean's Conference room, College of HSHS

Members present:, Jessica Naber, Sharon Gill, Lara Homsey, Debbie Owens, Kelly Kleinhans, Gina Claywell, Joy Roach, Zb Smetana, Caitlyn Bagley, Kala Chakradhar,

Not present: Kimberly Bellah

Handouts distributed:

Meeting minutes of November 16, 2011 meeting
Agenda

1. Approval of minutes of last meeting; Kelly Kleinhans clarified nature of college subcommittee program being planned and not a panel discussion.

2. Spring Faculty development programs/plans: Debbie Owens is working with a faculty in her department but this may be possible in March/April. A unanimous recommendation to repeat Lara Homsey's team presentation was made and Lara Homsey hoped to plan for it in March along with the other co-presenters. Zb Smetana suggested repeating some of the presenters at the WI workshop or even the previous year. Kala Chakradhar will contact Lilia Murray & Sue Sroda; Kim Bellah whose presentations were well received. Sharon Gill was also recommended to present on Mechanics.

3. WAC Assessment plan: Suggestions to address revisions were invited. The feedback from the Assessment committee had already been circulated to the committee for review and suggestions. The questions on external reviews, website evaluation were discussed. Faculty contacts from other universities were seen as a definite possibility for review of website. ZB Smetana and Joy Roach also suggested looking at ratings. The ease of use of Google analytics and its potential were also reviewed.

4. Website status: Caitlyn Baigley shared the progress made and will share the link with the members to review and offer suggestions. Members will particularly look at their respective college sections to review resources and contribute. Would like to have the website ready by mid-February and publish for university faculty to access by mid-March. Should be able to get feedback process started early fall.

5. College subcommittees: Sharon Gill, College of Education shared the minutes of their subcommittee meeting and plans. Kelly Kleinhans shared the flyer on the Writing Grand Rounds, College of HSHS initiated by their subcommittee. Gina Claywell, College of HFA reported meeting,with some efforts to get people interested. Lara Homsey, SET and Joy Roach/ Debbie Owens, Business are working on getting the committees together.

The Provost's appreciation of the newsletter was shared and Lara Homsey and Neal Messer's tip of the month on minimal markings.

6. WAC faculty survey: The response rate is at 30% with a total of 247 responses for a total of 802 surveys sent. Some available highlights were shared by Kala Chakradhar and Lara Homsey as they are working on it. Debbie Owens and Joy Roach will consolidate their analyses as well and a draft report would likely be ready by next meeting.

Next meeting: Wednesday, February 15: 1.15pm, Dean's Conference Room, College of HSHS Agenda: Website updates…