

Adjunct Faculty Teaching Evaluation Form

SPRING	20	FΔII	20	
SPRING	20	FALL	20	

Supervising department chairs or program coordinators should complete this form for each adjunct faculty member who taught at least one course during the spring/fall sequence of semesters.

Adjun	ct Faculty Member		Reviewer	
Depart	ment			
		Courses/Labs Taught in t	he Semester Indicated Above	
	Prefix/Number	Course or Lab Title		Enrollment

Please evaluate the criteria below based on your review on the syllabus, students' grades, students' evaluations of teaching, and the instructor's statement. If the reviewer prefers, criteria may be scored separately by completing a form for each course taught.

Evaluation Criteria	Exceptional	Exceeds Requirements	Satisfactory	Needs Improvement	Unsatisfactory
Course syllabi were carefully established, well-organized, and contain appropriate content and objectives.					
The instructor followed the syllabus and clarified expectations of student performance.					
The course(s) were effectively organized and the instructor was well-prepared.					
4. Assignments assess the student's learning.					
Grading criteria were clear and implemented as stated on the syllabus.					
6. The instructor provided timely feedback and assignment of grades.					
7. The instructor demonstrated professional teaching behavior.					
The instructor maintained regular hours for consultation with students.					
The instructor effectively communicated with contacts and supervisors at Murray State.					
The instructor adhered to university polices and supported the university mission.					

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Additional reviewer comments				
We acknowledge that we have reviewed and discussed this evaluation.				
1) Name of Reviewer (print or type)				
Name of Reviewer (print or type)	Signature of Reviewer	Date		

Name of Adjunct Faculty Member (print or type) Signature of Adjunct Faculty Member Date 3) Copy to Adjunct Faculty Member 4) Copy to Dean 5) File original in deparment