Murray State University

Minority Graduate Fellowship Program Information

The Minority Graduate Fellowship Program began as a way to support Kentucky African American graduate students at Murray State. Each student in the program receives a full tuition waiver and stipend of $2,500 per semester. Additionally, each award is renewable for up to four semesters. This document provides you with instructions for completing Minority Graduate Fellowship Program application. Following the instructions will help you put together the very best application possible. At all times, use language that is clear and concise. Only complete applications will be reviewed. The deadline is November 21st for spring semester, and March 21st for the fall semester. Please review the instructions carefully and thoroughly.

CRITERIA TO APPLY

- African - American resident of the Commonwealth of Kentucky
- Undergraduate GPA of at least 3.0
- Complete application, must be postmarked by November 21st for spring, March 21st for fall
- Apply for admission to a Murray State University graduate program

REQUIREMENTS FOR AWARD

- Contribute 20 hours of community service per month during the semester.
- Maintain a 3.0 GPA
- Enroll in 9 hours per semester

LIST OF REQUIRED MATERIALS

A complete MGFP application includes the following documents.

- Completed Application Form
- Essay
- Letters of recommendation, minimum of one, maximum of three
- Copy of transcript(s)
- Resume

Mail or deliver **ALL** material to:

Graduate Education
333 Wells Hall
Murray, KY 42071-3305

ESSAY: We would like to know more about you and why you wish to pursue your graduate degree. Please attach an essay addressing the following:

- Program you are entering and what you plan to do once you have earned your degree
- How this award help you to achieve those goals
- Describe past leadership experience that would make you a good candidate for this award

RESUME: A resume is a short account of one's qualifications, training, career experiences, publications, professional presentations, etc.

RECOMMENDATION LETTERS: Your recommendation letters should be completed using the Recommendation Forms. You should complete the top portions of the forms and forward them to three people most familiar with your academic accomplishments and/or experiences that demonstrate your ability and interest in pursuing a graduate degree in your chosen field. Individuals providing recommendation letters are asked to include a letter on professional letterhead to accompany the recommendation form. Please ask your recommenders to sign and seal their letters in an envelope and return them to you so that you may send in your letters with the rest of your application material on time. (A cautionary note: Missing recommendation letters account for most incomplete MFP applications! Start early working diligently with your recommenders to get them in on time.) At least one form and letter are required, but no more than three.

TRANSCRIPTS: Please forward transcripts for any college/university you attended for at least a full academic year. Please have your official transcripts forwarded or delivered in a sealed envelope. The most important thing is that we receive at least one official transcript. At least one copy must be official with a raised seal or official marking used by the college/university. Please request that your former institutions send transcripts directly to us at:

Graduate Education
333 Wells Hall
Murray, KY 42071-3305

Murray State University

Minority Graduate Fellowship Program Application

Due November 21st for spring, March 21st for fall

Please type or neatly write all requested information in the allotted spaces. If any additional space is necessary, attach a separate sheet. Note (*) indicates it is optional to reply.

1. Name_____
Last First Middle

(a) Phone Numbers: Home (_____) _____-_____ Office :(_____) _____-_____ Cell :(_____) _____

(b) Email 1: _____

2. Previous Name listed on transcripts or GRE/GMAT reports: _____

3. Current Mailing Address: _____

4. Permanent Address (Parent's Address):_____
_____

*5. Sex: Male ____ Female _____ Date of Birth: _____-_____-_____ Age: _____
Month Day Year

6. Educational Background

Institution	Location (City, State)	Dates Attended	Major/Area of Study	Degree Awarded	GPA

7. Intended program of study: _____

8. Anticipated graduation date from graduate program: _____

I agree to the conditions of the Minority Graduate Fellowship. Yes_____ No_____

I certify that all statements and information provided on this application are true and correct to the best of my knowledge. I give my permission for use of my information for the purpose of media releases. I also give consent for Graduate Studies to receive academic transcript information from Graduate Admissions. I understand my full application is reviewed by various selection committee members. I also understand that should I receive this award and at any time fail to meet the expectations specified in the guidelines, the university reserves the right to rescind my financial offer.

Applicant Signature: _____ Date: _____

Murray State University
Minority Fellowship Application Recommendation Form & Letter

PART 1:

1. How long have you known the applicant? _____

2. In what capacity? _____

3. Please rate the applicant, using the scale below. In making your assessment, consider the applicant as compared to other students you have taught or worked with at a similar stage in their development.

Characteristic	Unable to Judge	Superior	Outstanding	Good	Fair	Poor	Not Applicable
Professional Commitment							
Ability To Work With Others							
Intellectual Curiosity							
Verbal Communication Skills							
Written Communication Skills							
Creativity							
Reliability							
Potential For Completion Of Master's Degree							

4. Please rank the applicant in relation to students' you have taught or worked with:

_ Top 1% _ Top 5% _ Top 10% _Top 25% _Top 50% _Bottom 50%

PART 2:

On your letterhead, please discuss the following:

- Do you believe the candidate has the potential to succeed as a graduate student?
- What is one thing that sets this candidate apart from the many qualified candidates that will apply for this award?

Please feel free to attach any additional comments you feel might give us a better glimpse of the candidate's potential and qualifications.

_____
Candidate's Name

_____
Recommender's Name

_____
Title

_____
Address

_____
Phone

_____
Email

_____ _____
Signature **Date**

By submitting this form, I am acknowledging that, to the best of my knowledge, the above information is accurate and correct.